



Check Payment Registration Form

Instructions:

1. Complete the form below.
2. Make check payable to Fidelity Safety & Training LLC.
3. Enclose a check for the total amount and mail to FS&T, PO Box 1875, Atascadero, CA 93423-1875.
4. Checks must be received 14 business days prior to the course/exam date.

Register Online and Save: Secure your seat now and save \$10 - \$125 when you register online at FidelitySafety.com. Use coupon code 1040 to save \$10 per company or use code 342 to save \$125, register three and get the third person free.

Check Payment Registration Form (PLEASE PRINT)

Name		Phone Number	
Company Name		Fax Number	
Mailing Address		E-Mail Address	
City & Zip Code		Course Date	
Exam Language	(*Advanced notice required for languages other than Eng/Span)	Course City	
<input type="checkbox"/> \$125 Course & Exam	<input type="checkbox"/> \$15 FS&T English Food Safety Handbook (Optional)	Total \$ _____	
<input type="checkbox"/> \$85 Exam Only	<input type="checkbox"/> \$40 NEHA Spanish Food Safety Handbook (Optional)		
<input type="checkbox"/> Check # _____	Make check payable to Fidelity Safety & Training LLC.		

**Checks must be received 14 business days prior to the date of the course/exam.
Mail to: FS&T • P.O. Box 1875 • Atascadero, CA • 93423-1875
800-429-7110**

*Language	Most of our courses are taught in English. The exam is available in English, Spanish, Korean, Vietnamese and Traditional Chinese. You must notify our office at least 14 business days prior to the course/exam date if you would like the exam in a language other than English or Spanish.
Private Classes	Private classes at your location for 12 or more people. Call 866-221-4045 for more information.
Online Courses	fidelitysafety.com/online-training/
Home Study	Home study and private exam by appointment is available in Prescott, San Luis Obispo County, Lodi, Sonora, or Stockton. This option includes an English FS&T Food Safety Handbook and private exam by appointment for \$125.00. Call 800-429-7110 to make an appointment or register online at fidelitysafety.com/food-safety-products/ .
Food Handler Card	We also offer CA Food Handler Card training at MyFoodHandlerCard.com for \$9.95. Programs are in English and Spanish.

Fidelity Safety & Training LLC
Certified Professional Food Safety Manager Courses and Examinations
Policies & Information

Course & Examination Times

Typical Course: 8:00 a.m. to 11:45 a.m.*

Typical Exam: 11:45 a.m. to 12:45 p.m.**

* Call our office or **check online schedule for exact times.**

** Exam completion time is approximate and depends on how long it takes attendee to complete the examination. Two hours maximum.

Fees

- Course & Examination - \$125.00 per person
- Exam Only - \$85.00 (No course, discounts or coupons.)
- Re-Test - \$65.00 (Includes course and exam, no discounts or coupons.)
- Home Study Program, FS&T Food Safety Handbook (English), Exam by Appointment - \$125
- Private Courses and Exams at your location for 12 or more. Contact us for a quote.
- Optional NEHA Food Safety Handbook (Spanish) - \$40.00 (No shipping and handling charges when ordered with a course.)
- Optional FS&T Food Safety Handbook (English) - \$15.00 (No shipping or handling charges when ordered with a course.)

Discounts

- **Online Registration Discount** - Register online and save \$10 per company instantly. Use coupon code 1040 during your online registration for the course and exam at fidelitysafety.com. Discount cannot be used with any other discount.
- **Three 4 Two Discount** - Register online three employees for the course and exam and get the third person free, save \$125 at fidelitysafety.com. Use coupon code 342. Discount cannot be used with any other discount.

Registration Options

- **Mail** (Check, Money Order, Credit Card) Print, complete and mail the form to FS&T, PO Box 1875, Atascadero, CA 93423
- **Fax** (Credit Card) Complete registration form and fax it to 805-460-4040
- **Online** (Credit Card, debit card or Purchase Order) Go to fidelitysafety.com

Payment

Payment is required prior to services being performed. Hurry, classes fill up quickly and are on a first-come, first-served basis. In order to register and guarantee your seat, payment must be received at least 14 business days prior to the date of the course.

Credit Card Payments - We accept all major credit cards, debit cards and PayPal. Check Payments – Make check payable to Fidelity Safety & Training LLC. If your check is returned due to insufficient funds you or your company will be required to pay the face amount of the check and a service charge of up to \$25.00 for the first check and up to \$35.00 for each subsequent check that is returned for insufficient funds. Purchase Orders - Are only accepted from schools and other government agencies. Invoice Payments - Net 30. Accounts over 60 days past due are subject to interest at 1.5% per month.

Refund / Cancellation Policies

If you are unable to attend the Certified Professional Food Manager Course and or Exam or need to reschedule to another date, please notify us within 14 business days of the course date to receive a 75% refund on the course/exam fee or to reschedule. You may notify us by phone 800-429-7110. If you are not able to attend on the day of the course, you may send another employee in your place without penalty. There are no refunds or reschedules 14 business days prior to the course or if you fail to show for the course/exam. If you miss your scheduled course/exam date, you will need to register and pay again. We are unable to refund you for study materials (books, etc.) or postage once the material(s) have been sent in the mail. If FS&T cancels the course due to low enrollment, you may choose another course date or a full refund.

Important Information

If you require special accommodations, please advise us prior to registering. In order to successfully pass the exam, we recommend that you study the food safety handbook (available in English or Spanish or you may use a book from a previous course) and be able to read, write and understand English, Spanish or the language you requested the exam in. The exam and certificates are state approved and available in five languages. Once your registration is received, you will be emailed a confirmation letter and if ordered, your optional food safety handbook will arrive by US Mail in approximately seven days or less. Classes fill up quickly and are on a first-come, first-served basis.

Language+

Most of our courses are taught in English. However, the exam is available in English, Spanish, Korean, Vietnamese and Traditional Chinese. You must notify our office at least 14 business days prior to the course/exam date if you would like the exam in a language other than English or Spanish.